



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

ACTION TAKEN

MEETING AGENDA

Tuesday, October 10, 2017

7:30PM

Town Hall, Meeting Room, 55 Main Street

1. 7:30PM **Call to Order**
2. 7:30PM **Pledge of Allegiance**
3. 7:32PM **Open Forum/FAQ/Announcements**
 1. Recognize Pat Savage for her 16 years of service to Westford in the Parks, Grounds, Recreation and Cemetery Departments' office
 2. Congratulate Jeffrey M. Wong and Ryan W. Harm of Troop 159 for earning the rank of Eagle Scout (*not attending*)
 3. Selectman Almeida announced the League of Women Voters of Westford event "Show Me the Money! Understanding Westford's Finances" on Wednesday, November 8, 2017, at 7:30PM in Conference Room B, Millennium School, 23 Depot Street
 4. Selectman Almeida thanked all first-responders for their response to the several recent serious accidents
 5. Selectman Peraner-Sweet noted the purple lights around town center in support of domestic violence awareness, and invited the public to attend the "Light Up The Night" event on October 14, 2017 at 5:30PM at the Nabnasset Lake Country Club, 47 Oak Hill Road
4. 7:35PM **Public Hearing** (continued from 9/26/2017)
Approved 5-0 Verizon New England Inc. and Massachusetts Electric Company petition for the placement of a pole on Boston Road for service to the fire station headquarters
-David Pasch, Verizon
5. 7:40PM **Public Hearing**
Approved 5-0 Verizon New England Inc. petition to relocate four poles closer to Forge Beach Access Road
-Shelly Cullen, Axis Engineering Group
6. 7:45PM **Public Hearing**
Second Violation of MGL Ch. 138 §34 – Sale of Alcoholic Beverages to a Person Under 21 Years of Age at Littleton Road Liquors – 439 Littleton Road
-Hetal Patel, owner
Approved 5-0 for a 5-day license suspension with the store to be closed on 10/11/17, 10/20-22/17, and 11/15/17

7. 8:00PM **Consider ending the “Carry-In Carry-Out” policy and place trash/recycling receptacles at parks and recreation areas**
 Approved 5-0 to keep the current policy in place and have the Recycling Commission provide a recommended proposal by type of area to the board at their second meeting in January 2018

8. 8:20PM **Special Town Meeting – October 16, 2017**
 Finalize positions on warrant articles

ARTICLE 2: Fiscal Year 2018 Budget Adjustments Recommended 5-0	<i>Town Manager</i>
ARTICLE 4: Fiscal Year 2018 Capital Appropriations Recommended 5-0	<i>Capital Planning Committee</i>
ARTICLE 5: Amend the Wage and Classification Plan Recommended 5-0	<i>Town Manager</i>
ARTICLE 6: Amend Revolving Bylaw – Chapter 138.1 Recommended 5-0 as amended	<i>Recycling Commission</i>
ARTICLE 7: Reduce Amount Raised by Taxes in Fiscal Year 2018 Recommended 5-0	<i>Board of Selectmen</i>
ARTICLE 8: Accept Massachusetts General Laws Chapter 59, Section 5(41C) to increase the Property Tax Exemption Amount for Qualified Residents Recommended 5-0	<i>Board of Selectmen</i>
ARTICLE 9: Accepts Massachusetts General Laws Chapter 33, Section 59, Effect of Military Service on Salary, Seniority and Leave Allowances for Public Employees Recommended 5-0	<i>Board of Selectmen</i>
ARTICLE 10: Amend Chapter 124 to Change the Title from “Public Consumption of Marijuana” to “Marijuana,” and add a section to prohibit the Sale of Recreational Marijuana Recommended 5-0	<i>Board of Selectmen</i>
ARTICLE 11: Add a new Section 8.7 of the Town’s Zoning Bylaw to prohibit the sale of Recreational Marijuana, amend Section 10.2 General Definitions, and Amend Appendix A Table of Principal Use Regulations Recommended 5-0	<i>Planning Board</i>
ARTICLE 12: Add a new Section 8.7 of the Town’s Zoning Bylaw to Create a Temporary Moratorium on Recreational Marijuana Establishments and amend Section 10.2 General Definitions Recommended 5-0 if Articles 10 and 11 fail	<i>Planning Board</i>
ARTICLE 13: Amend Section 9.4 Site Plan Review, Section 10.2 General Definitions and Appendix A to include a Limited Site Plan Review for Solar Fields / Large Solar Facilities Recommended 5-0	<i>Planning Board</i>
ARTICLE 14: Amend Section 3.1 to allow for Multiple Principal Uses on a Single Lot and amend Section 10.2 Definitions Recommended 5-0	<i>Planning Board</i>

9. 8:50PM **Old/New Business**
- Approved 5-0 1. Request to approve and sign Home Rule Petition for alcohol licenses
 - Approved 5-0 2. Request from the Dog Park Task Force to appoint Christine Brooks for a term to expire June 30, 2018
 - Approved 5-0 3. Request from the Community Center/Mill Works/Recreation Department Task Force to make Paul Ercolini a full member with a term to expire June 30, 2018

10. 9:00PM **Consent Agenda- Request to approve the following**
Road Race/ Street Closure
 Event: Family Fun Run 5K Road Race to benefit “50 Legs”
 Applicant: Karen Morgan
 Date: December 2, 2017
 Times: Race Start at 10:00AM
 Road Closures: Old Lowell Road (only for race start)
- Approved 5-0
 subject to
 public safety
 recommendations
11. 9:05PM **Minutes for Approval**
For Release
 Regular Session – September 12, 2017
- Approved 5-0
 as amended
- Not For Release
 Executive Session – September 12, 2017
 Executive Session – September 26, 2017
- Approved 5-0
 as amended
12. 9:10PM **Board Reports/Updates**
1. Selectman Clay reported a Westford Community Access Television (WestfordCAT) Board of Directors meeting scheduled on November 19, 2017
 2. Selectman Clay reported that the next regular meeting of the Economic Development Committee will be held on October 25, 2017, at 9:00AM in the UMass Lowell Innovation Hub, 110 Canal Street, Lowell
 3. Selectman Hazelton announced that the groundbreaking for the Boston Road fire station is scheduled for October 28, 2017, at 10:00AM at 65 Boston Road
13. 9:15PM **Town Manager’s Report**
1. Request to approve FY19 Budget Policy Direction
 Continued to 10/24
 2. Receive report on “Buy Recycled” policy trial results
 Approved 5-0 the revised policy
 3. Discuss draft 2018 Board of Selectmen/Town Manager Goals
 4. Request approval of the following contracts:
 - Approved 5-0 i. Caldwell Tanks for the Prospect Hill Water Storage Tank Replacement Project in the amount of \$2,382,000
 - Approved 5-0 ii. Electric Light Company, Inc. for the purchase and installation of a Solar Rapid Rectangular Flashing Beacon System for a crossing at the intersection of the Bruce Freeman Rail Trail and Griffin Road in the amount of \$16,270
14. 9:20PM **Correspondence**
15. 9:25PM **Adjournment**

**Board of Selectmen
Correspondence
October 10, 2017**

Outgoing Correspondence:

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| C 01 | 09/25/17 | Notice of Board of Selectmen Hearing for the second violation of Massachusetts General Law (MGL) chapter 138 section 34 (the sale of alcoholic beverages to a person under 21 years of age) to Littleton Road Liquors, 439 Littleton Road |
| C 02 | 09/28/17 | Public hearing notice to abutters of Forge Beach Access Road regarding pole petition for the relocation of poles by Verizon New England, Inc. |
| C 03 | 10/10/17 | Congratulatory letters to Eagle Scouts Ryan Harm and Jeffrey Wong |

Incoming Correspondence:

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| C 04 | 09/22/17 | Notice that correspondence should be sent to Verizon New England, Inc. per the Cable Television Final License |
| C 05 | 09/25/17 | Invitation to the 25 th Annual Christmas Castle Breakfast from the Salvation Army |
| C 06 | 09/27/17 | Invitation to the Eagle Court of Honor Ceremony for Jeffrey Wong and Ryan Harm, Boy Scout Troop 159 |
| C 07 | 09/27/17 | Invitation to the Lowell General Hospital 2017 Corporate Donors and Community Partners event |
| C 08 | 09/28/17 | Comcast notice of miscellaneous information regarding channels |
| C 09 | 09/28/17 | Diploma for the degree of Bachelor of Arts in Public Administration to Joseph Targ |
| C 10 | 09/29/17 | UMass Lowell <i>Newsline</i> , September 2017 |
| C 11 | 10/02/17 | Massachusetts Municipal Association <i>The Beacon</i> October 2017 |
| C 12 | 10/02/17 | Contact information for Verizon's Cable Television Final License |
| C 13 | 10/02/17 | Federal Emergency Management Agency (FEMA) letter to David Goddard, 5 Sand Beach Road, notifying current status of property's structure in the Special Flood Hazard Area (SFHA) |
| C 14 | 10/02/17 | Northern Middlesex Council of Governments (NMCOG) invite to 2017 Annual Meeting |
| C 15 | 10/02/17 | Class action lawsuit notification against Sunbelt Rentals, Inc. |
| C 16 | 10/02/17 | Invitation to the official reopening of Nashoba Valley Technical High School's Engineering Academy Program |
| C 17 | 10/02/17 | Conservation Commission legal notice regarding sewage disposal system replacement at 13 Longmeadow Road |
| C 18 | 10/02/17 | Friends of the Forge Pond invite to their annual meeting, Oct. 16, 2017 |
| C 19 | 10/03/17 | Invitation to the Friends of the Parkerville Schoolhouse Open House |
| C 20 | 10/03/17 | Westford Council on Aging Newsletter October 2017 |
| C 21 | 10/03/17 | Stantec Consulting Services, Inc. Landfill Gas Monitoring report for 3 rd quarter 2017 |

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact
Greg Johnson 978-692-5501 extension 1 or email to gregjohnson@westfordma.gov.*