



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

Action Taken

MEETING AGENDA

Tuesday, July 9, 2019

7:15PM

Town Hall, Meeting Room, 55 Main Street

Selectman Kost absent

1. 7:15PM **Call to Order**

2. 7:15PM **Executive Session**

Consider whether to file an appeal to the Middlesex Superior Court regarding the ruling made by the Ayer District Court to rescind the Westford Board of Selectmen's Notice of Decision and Order (1) and Notice of Violation (2), which required the euthanasia of the dogs known as "Windy" and "Luca", owned by Haley Gallagher, 10 Wilson Farm Road, as an open meeting may have a detrimental effect on the Town's litigating position

3. 7:30PM **Pledge of Allegiance**

4. 7:32PM **Open Forum/FAQ/Announcements**

- Selectman Almeida announced:**
- **Declaring Independence Program at the Westford Museum on Sunday, July 21, 2019 at 2:30PM open to Westford residents**
 - **Stormwater Management funding will be discussed at the July 23rd Selectmen's meeting and comments may be emailed to tmaa@westfordma.gov**
 - **63 Main Street Task Force survey is open online through July 17, 2019: [63 Main Street Survey](#)**

Selectman Almeida thanked Town Manager Ross and Town Staff for hosting a successful Farmers Market
Selectman Hazelton thanked the Parks, Grounds, and Recreation Department for the landscaping improvements at 63 Main Street

5. 7:35PM **Public Hearing – Request for a change of manager on an M.G.L. Ch. 138, Section 12 all alcohol restaurant license at 99 Restaurants of Boston LLC, 333 Littleton Road to Meghan MacCarthy**

- Meghan MacCarthy

6. 7:40PM **Update on Moore Road, Oak Hill Road, and Plain Road Improvement Projects**

Approved 4-0, adding a sidewalk to Oak Hill design, and that the Engineering Department proceed to 25% design

– Paul Starratt, P.E., Town Engineer
– Chris Barrett, Chair, Pedestrian Safety Committee

7. 7:50PM **Request to sign an Order of Taking for the purpose of making Shannon Circle a public way as authorized at the 2019 Annual Town Meeting**

Approved 4-0

– Paul Starratt, P.E. – Town Engineer

7:55PM

Old/New Business

Approved 4-0 to use up to \$10,000.00 in funds from the General Building Repairs and Maintenance Capital Appropriation account

- i. Request from the 35 Town Farm Road Task Force to use funds from the General Building Repairs and Maintenance Capital Appropriation for the purpose of hiring architect Don Mills to determine if the 35 Town Farm Road building can be renovated for a purpose that is not cost prohibitive
- ii. Consider whether to file an appeal to the Middlesex Superior Court regarding the ruling made by the Ayer District Court to rescind the Westford Board of Selectmen’s Notice of Decision and Order (1) and Notice of Violation (2), which required the euthanasia of the dogs known as “Windy” and “Luca”, owned by Haley Gallagher, 10 Wilson Farm Road
- iii. Request to reappoint Brenda Grant to the Historical Commission for a term expiring on June 30, 2022

On July 23, 2019 the Board will re-open the public hearing to consider whether the Gallagher dogs are nuisance or dangerous dogs

Approved 4-0

8. 8:15PM

Consent Agenda- Request to approve the following Town Common and Band Stand Request:

- i. Event: Lights for Liberty Vigil
Applicant: Emily Gilstrap
Date: Friday, July 12, 2019
Time: 5:30PM to 8:30PM
- ii. **Road Closure Request:**
Event: 7th Annual Block Party
Location: Third Street
Applicant: Nathan LeDuc
Date: Saturday, August 3, 2019
Time: 8:00AM to 8:00PM

Approved 4-0 subject to public safety recommendations

9. 8:20PM

Minutes for Approval For Release

Approved 4-0

- June 25, 2019

Approved 4-0

Executive Session Minutes Not for Release

- May 28, 2019
- June 11, 2019
- June 25, 2019

10. 8:25PM

Board Reports/Updates

11. 8:30PM

Town Manager’s Report

Homeowner has built a temporary fence that he is in the process of replacing with a permanent fence. Board of Selectmen feel that the homeowner is making a good faith effort, but the permanent fence must be constructed within 2 weeks

- i. Update on 6 North Street Notice of Decision and Order related to the dangerous dog hearing held on June 25, 2019
- ii. Follow-up on the Strategic Planning Retreat held on June 13th, 2019
- iii. Update regarding the Westford Farmers Market

iv. Request approval of the following:

a. Purchase Orders:

- Approved 4-0** i. Patriot Properties for Assessor's Department software in the amount of \$11,180.00
- Approved 4-0** ii. Verizon for terrestrial telephone/data communications in the amount of \$25,000.00
- Approved 4-0** iii. Apple computers in the amount of \$133,845.00

12. 8:35PM **Correspondence**

13. 8:40PM **Adjournment**

**Board of Selectmen
Correspondence
July 9, 2019**

Incoming Correspondence:

IC 01	6/21/19	Westford Affordable Housing Letter
IC 02	6/21/19	MBTA notice of new fares effective July 1, 2019
IC 03	6/21/19	Verizon notice of Fios TV programming change
IC 04	6/21/19	Lowell Community Charter Public School invitation to its Annual Golf Tournament
IC 05	6/22/19	National Grid notice of natural gas main upgrade
IC 06	6/25/19	Lowell Regional Transit Authority Agenda June 27, 2019
IC 07	6/27/19	Letter from FEMA to Selectman Almeida regarding Digital Flood Insurance Rate Maps for Middlesex County
IC 08	6/28/19	Xfinity notice to TiVo customers
IC 09	7/2/19	Verizon Fios TV Rate Notification
IC 10	7/2/19	Invitation from Senator Edward Kennedy to a special presentation on climate change on July 10, 2019
IC11	7/2/19	Request from Chris Attardo to reconsider the Board of Selectmen's Solid Waste and Recycling Collection Policy

Outgoing Correspondence:

OC 01	6/24/19	Thank you letter to Peter Kimball for support of 9 th annual Strategic Planning Retreat
OC 02	6/25/19	Letter to 4+ multifamily property owners regarding new Solid Waste and Recycling Collection Policy effective July 1, 2019

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to tmaa@westfordma.gov.